SPECTRA GLOBAL SCHOOL
مدرسة الأطياف العالمية

Policy: Parental Engagement

Academic Year 2020-21

Policy Number:	**03**
Draft Date:	**03/10/2018**
Review Date:	**08/01/2020**
Written By:	**SLT**
Approved by the Principal:	
Approved by Management Representative:	
Approved by Parent Representative:	
Parent Name:	

Vision: To be a welcoming and diverse international school that nurtures students to acquire, articulate and establish the necessary skills and knowledge to become a citizen in a global environment.

Mission: To create an inclusive environment of responsibility, respect and tolerance, based on Qatari values, for all members of the school community. To deliver an in-depth consistent learning program, which provides opportunities to display their learnings.

Objectives:

1. To enable students to think critically to explore and analyze the possible solutions in curriculum as well as living.
2. To get an understanding of Scientific, Mathematical, Linguistic, Performance and Visual Artistic skills through Emotional skills and improvise them.
3. To work towards progress and attainment in curriculum and life.
4. To learn to accept diversity and differences, develop tolerance and respect towards any culture, traditions, practices, race, religion, ethnicity, language, gender and individuals.
5. To grow sustainable development with empathy and leadership.

DEFINITION(S):
For the purposes of this policy, **parental/guardian engagement** covers all aspects of a School's life in which Parents/Guardians should be encouraged to be involved in, taking an active interest in their children's welfare and progress and becoming committed members of the school community through their own participation. **The School** refers to Spectra Global School.

PURPOSE(S):
To encourage the schools to communicate effectively with Parents/Guardians by offering a range of opportunities for Parents/Guardians to contribute to and participate in School life and to achieve the School's vision and mission.

POLICY:
School will develop a policy on parental/guardian engagement in the educational process and provide Parents/Guardians with a handbook that includes information about the School program and policies relevant to students and their Parents/Guardians. School should develop and maintain good relationships with Parents/Guardians. School should encourage the involvement of Parents/Guardians in School affairs, and determine the areas and roles they can play.

School's Role:
The School's Principal and staff shall recognize the important role Parents/Guardians play in the student's educational development, and shall therefore regularly:

- Outline communication and correspondence (in terms of frequency, content, and nature) that the School is expected to use with Parents/Guardians, using various methods and media, such as School newsletters, Class Dojo, telephone calls, SMS, e-mails, letters, Internet portals and meetings.
- Encourage teachers to contact Parents/Guardians when necessary to discuss academic or behavioral issues that arise in the classroom or other areas relevant to the School and its activities.
- Outline communication and reporting mechanisms to inform Parents/Guardians about their children's academic performance, such as holding regular information sessions about the School's curriculum, teaching methodology, assessments, and the Parent/Guardian support of their children's learning at home.
- Outline opportunities available for Parents/Guardians to visit the School and meet with the Principal, heads of Teaching Faculties and teachers who are involved in their children's education.
- Outline opportunities available for Parents/Guardians to participate in School activities.
- Inform Parents/Guardians of all relevant School policies and procedures and ensure Parents/Guardians have continuous and easy access to said policies and procedures.

- Keep a record of all communication with and involvement of Parents/Guardians.

Parents/Guardians' Role:

School will encourage Parents/Guardians to be actively involved in some specific areas, including:

- Attending periodic Parents/Guardians meetings and evenings.
- Participating in extra-curricular activities organized by the School such as scientific, cultural, social, and sporting or art events.
- Voluntary participation in School and community events such as the National Day celebrations, graduation ceremony, and other similar activities and events.
- Participating in other School activities such as Parents/Guardians councils.
- Participating in committees formed by the School's Board of Trustees.
- Playing an active role in their children's education in accordance with the School's policy on parental/guardian engagement, including ensuring their children's punctual attendance at School every day, their completion of homework assignments, and staying informed of their progress.

Parents'/Guardians' Rights:

All Parents/Guardians shall have the right to become familiar with the School's day-to-day life and goals. Schools shall ensure parental/guardian rights are addressed including, but not limited to:

- Protecting their child's privacy in all ways, including protection from the dangers of the Internet.
- Receiving regular reports on students' progress.
- Meeting his or her child's teachers at least twice during the year for the purpose of discussing the child's behaviour and academic performance.
- Being informed about all School policies that have an impact on Parents/Guardians and their children, such as the student code of conduct, attendance policy and tuition fees.

ROLES AND RESPONSIBILITIES:

The School owners and board of trustees will:

- Monitor School policies and procedures relating to parental/guardian engagement in the educational process.
- Ensure that the School's policies and procedures for promoting effective parental/guardian engagement are fully compliant with the Council's expectations and requirements as prescribed in this policy and related regulations.

The Principal will:

- Develop, implement and regularly review the School's policies and procedures for promoting effective engagement of Parents/Guardians, and ensure compliance with the MOHE expectations and requirements in relation to effective parental/guardian engagement.

Links for the Parents to refer:

https://www.spectraschools.com/calendar/
https://www.spectraschools.com/policies/
https://www.spectraschools.com/online-enquiry-form/
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